

MILLENNIUM EDUCATION FOUNDATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
September 24, 2019

The Board of Directors (the “Board”) of Millennium Education Foundation, Inc. (“MCA”) met in regular session on Tuesday, September 24, 2019 at 5:30 p.m. Those Directors present included Renee Francis, Susan Campbell, Christopher Willingham, Lee Rierson and Beth Southern. Headmaster Kirby McCrary and Finance Officer Patty Bare were also present for the meeting. Renee Francis called the meeting to order and led the Board in an Invocation. She also led the Pledge of Allegiance.

David Hiatt, Mark Hampton and Susan Shipley were not present for the meeting.

Public Comment: Ed Reit and Tim Childers addressed the Board regarding recent school security events and requested improved communication from the Board and faculty regarding school safety issues.

Adoption of Proposed Agenda: Upon the motion of Chris Willingham, seconded by Lee Rierson, the proposed agenda was adopted.

Approval of Minutes: Upon the motion of Chris Willingham, seconded by Lee Rierson, the August 27, 2019 meeting minutes were approved.

Report of Affiliated Organizations: Christy Marsh, President of the Booster Club, delivered a report of the Boosters activities. The Boosters have several fundraisers planned for the year, including Little Caesar’s, CF Jones Family Night, Yankee Candles, Specialty Apples and Bingo Night.

Report of the Headmaster: Kirby McCrary presented the Headmaster’s report, emphasizing the following items:

1. Kaitlyn Higgins has been recommended to be hired as a third grade teacher. Ms. Higgins has taught fourth grade since January 2018 with Winston-Salem/Forsyth County Schools and is licensed in elementary education through Appalachian State University.
2. Upper School Director Pam Braley is retiring at the end of the school year.
3. Mr. McCrary is serving on the Board of YESurry, the newly formed board of the Young Entrepreneurs of Surry. Through mentoring, working through a short curriculum and competing for financial support up to \$4,000, high schoolers will be able to further their plans to establish a viable business. This will dovetail well with MCA’s third high school cluster, Entrepreneurship.
4. On November 4, North Carolina will roll out the Say Something – Anonymous Reporting System (SS-ARS). Through SS-ARS training, the Internal Threat Assessment Team school leadership will prepare the school for compliance.

Upon the motion of Beth Southern, seconded by Lee Rierson, the hiring of Kaitlyn Higgins as a third grade teacher was unanimously approved by the Board.

Report of the Treasurer: Finance Office Patty Bare reviewed with the Board the current financial statements. Ms. Bare noted that because the North Carolina General Assembly had not yet passed a budget for the 2020 fiscal year, certain numbers were still not finalized. Notwithstanding, Ms. Bare noted that retirement and health plan rates had increased effective July 1, 2019. Ms. Bare alerted the Board to the need to repair a window on the Upper School building with an estimated cost of \$4,630. Upon the motion of Chris Willingham, seconded by Lee Rierson, the Board unanimously determined to request that Millennium Education Properties, Inc., the landlord of the building, bear the cost of repair of the window. Ms. Bare also informed the Board that there were certain outstanding invoices related to the repair of an MCA bus. The Board requested additional information regarding the nature of the repairs before the invoices were approved.

MILLENNIUM EDUCATION FOUNDATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
September 24, 2019

Report of Standing Committees:

Board Development: None

Unfinished Business: None.

New Business:

Personnel:

The Board unanimously approved a motion by Chris Willingham, seconded by Susan Campbell, that the Board enter into Closed Session pursuant to N.C.G.S 143-318.11(a)(1,6).

Following appropriate motion within Closed Session, the Board returned to Open Session.

At 6:53 p.m. the Board unanimously approved the motion of Chris Willingham, seconded by Lee Rierison, to adjourn the meeting.

Respectfully Submitted
Beth Southern

Attachments: Agenda, Headmaster's Report



Headmaster's Report 9-24-19.pdf



Agenda 9-24-19.pdf