

MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
June 22nd, 2021

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, June 22nd, 2021, at 5:30 pm. Those Directors present included Renee Francis (remote), Christopher Willingham (remote), Mark Hampton (remote), Beth Southern (remote), and Marty Danley (remote), Susan Campbell (remote). Headmaster Kirby McCrary and Finance Officer Patty Bare were also present for the meeting. Renee Francis called the meeting to order with Kirby McCrary providing the Invocation. Renee Francis led the Board in the Pledge of Allegiance.

Director David Hiatt was not present for the meeting.

Adoption of Proposed Agenda: Upon the motion of Mark Hampton, seconded by Christopher Willingham, the proposed agenda was adopted.

Approval of Minutes: Upon the motion of Christopher Willingham, seconded by Beth Southern, the May meeting minutes were approved.

Public Comment: None

Report of Affiliated Organizations: None

Report of the Headmaster: Kirby McCrary presented the Headmaster's Report emphasizing the following items:

1. MCA's contract with **City Wide** (housekeeping) will end August 30.
2. Mr. McCrary recommends for hire **Martin Fontaine** to serve as director of housekeeping. From 2012-2019 he worked in housekeeping, maintenance, and grounds keeping. For the past two years he has worked at a tire and automotive company. He is personable, even-tempered, and dependable. He is enthusiastic about returning to work for a school, where he first began. He also has a background in law and accounting
3. Mr. McCrary recommends for hire **Jennifer Longworth** to serve as an exceptional children (EC) program teacher. After earning her B.S. degree in special education in 2016 from Appalachian A new marketing strategy is in development, which includes a series of testimonials of students, parents, alumni, and teachers, brief video clips of good classroom teaching, a curated number of poignant taglines, and the possible expansion of the transportation.

Upon the motion of Beth Southern, seconded by Christopher Willingham, the Board approved the hire of Martin Fontaine and Jennifer Longworth.

4. Lower school director **Michael Reeves** is resigning this summer in order to return to teaching. He wrote the faculty, "The time demands on a school administrator can be extensive, and so I have primarily made this decision in order to have time to fulfill my duties as a father. In addition, to be honest, I have missed the classroom and teaching."
5. MCA's **fourth commencement**, Saturday, May 29, went well. The gym was filled to capacity (according to COVID-19 regulations). Mr. Stan Jewell, CEO and President of the Renfro Corporation, gave the keynote address. The two seniors, Delia Ferry and Madison Lawson, gave outstanding honor addresses.
6. COVID Update

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Report of the Treasurer: Christopher Willingham and Patty Bare gave a combined Treasurer and Finance Committee report that included the presentation of the 2021/2022 budget. Upon the motion of Christopher Willingham, seconded by Beth Southern, the 2021/2022 budget was approved.

Patty Bare presented the following request for approval:

- a. \$5,000 for additional gravel not included in paving quote – The Board approved a motion by Mark Hampton, seconded by Beth Southern to approve \$5,000 for additional gravel.
- b. \$9,450 for mulch and labor to spread the mulch – The Board approved a motion by Beth Southern, seconded by Mark Hampton for \$9,450 for mulch.
- c. \$6,000 for portable stage – The Board approved a motion by Beth Southern, seconded by Mark Hampton for \$6,000 for a portable stage.
- d. \$16,565 for summer floor cleaning - The Board approved a motion by Christopher Willingham, seconded by Beth Southern for \$16,565 for floor cleaning and polishing.
- e. \$6,714 carpet replacement - The Board approved a motion by Beth Southern, seconded by Christopher Willingham for \$6,714 for new carpet.

Report of Standing Committees: Board Development: Director Marty Danley will be vacating his Board seat effective 1/1/2022

Unfinished Business: None

New Business: Kirby McCrary presented a proposal by Duke Energy for additional exterior lighting at the upper school gymnasium. There will be no initial upfront cost for equipment and installation, however, there will be a monthly cost of \$700.00 that includes power, equipment and equipment maintenance. After discussions, the Board approved a motion by Beth Southern, seconded by Christopher Willingham to enter in to contract with Duke Energy for the exterior lighting. Director Marty Danley voted against the motion.

At 7:15 pm the Board approved the motion of Christopher Willingham, seconded by Beth Southern, to adjourn the meeting.

Respectfully Submitted
Marty Danley

Attachments: Headmaster's Report



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