

**MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
February 28, 2023**

The Board of Directors for Millennium Charter Academy met in a regular session on Tuesday, February 28, 2023 at 5:30 pm. Those Directors present included Christopher Willingham, Mark Hampton, Susan Campbell, Adam Delp, Druery Devore, and Ann Jones. Carla Majure was not present. Headmaster Kirby McCrary was also present for the meeting, along with Finance Officer Patty Bare. Druery Devore called the meeting to order with Kirby McCrary providing the invocation. Druery Devore led the Board in the Pledge of Allegiance.

Adoption of Proposed Agenda: Upon the motion of Chris Willingham, seconded by Mark Hampton, the proposed amended agenda was adopted.

Approval of Minutes: Upon the motion of Chris Willingham, seconded by Ann Jones, the January 2023 meeting minutes were approved.

Public Comment: Suzanne Hill spoke regarding MCA sports and student retention. Topics included grade checks, Boosters membership, faculty and administration support, allocation of resources, earlier organization of teams, season schedules, and grant-seeking.

Report of Affiliated Organizations: None.

Report of the Headmaster: Kirby McCrary presented the Headmaster's Report emphasizing the following items:

1. For the first year since COVID, the kindergarten required a lottery and for those that could not attend, the lottery was live streamed.
2. MCA Board members were encouraged to submit headshots and bios for the website if not previously done so or an updated picture is needed.

Report of the Treasurer: Christopher Willingham and Patty Bare gave a combined Treasurer and Finance Committee report.

1. The audit report is now complete. Upon the motion of Mark Hampton, seconded by Adam Delp, the final audit report was approved by the board.
2. Our lender has agreed to waive the enrollment covenant for this year. The document to waive the enrollment covenant following further discussion and recommendation by Treasurer, Christopher Willingham, was approved by all upon the motion of Mark Hampton, seconded by Adam Delp.
3. Patty Bare and Chris explained that going forward the athletic bus drivers will do their own pre-check so that the school will save approximately \$400 per fiscal year.

Report of Standing Committees:

Board Development: Susan Shipley has expressed interest in rejoining the board.

Unfinished Business:

- a. Sports Complex: Pilot Civil Engineering has provided Athletic Complex Overall Site Plan for initial review. The next step will be electronic "mass grading" of the site to get a feel for the slopes and estimated earth works.
- b. Headmaster Search: Ann Jones shared an update. Paul Rezzo, the leading candidate, was present at the meeting for the Board interview process.
- c. Three areas of the school will need new roofing. There is someone that can patch what we have currently in case of leaking. In September 2021, the low bid for the new roofing for all three

areas was \$300,000. Member Ann Jones offered to seek other bids as her business recently completed a roofing project.

- d. MCA has received word that the Professional Liability insurance premium is going up 20% and the deductible for the PL will go from \$2500 to \$10,000, as of 4-1-2023. It was determined that the decision to raise the rates and deductible should be appealed, and, in the meantime, a new carrier will be sought.

New Business:

Ann Jones reported that the organizers for the Spring Carnival have requested that the MCA Board man a table to provide attendees information about the Board. The organizers are planning a “Dunk the Directors” booth for attendees that pay an extra admission fee. The event is planned for 3-24-2023, from 5:00-7:30, and donations are welcome.

Upon the motion of Adam Delp and the second by Chris Willingham, the Board approved to move into a closed session.

Following the closed session and proper motion, second, and unanimous consent, the Board reconvened the opens session to take the following required action:

1. Upon the motion of Chris Willingham and the second by Ann Jones, the Board approved to accept the insurance agreement discussed during closed session;
2. Upon the motion of Chris Willingham and the second by Ann Jones, the Board approved to adopt the employment contract changes discussed during closed session; and
3. Upon the motion of Chris Willingham and the second by Ann Jones, the Board approved to convene for a special session on 3-8-2023, at 5:30 pm. Public Notice for the meeting will be completed by Headmaster McCrary.

At 9:29 pm the Board approved the motion of Mark Hampton, seconded by Adam Delp, to adjourn the meeting.

Respectfully Submitted
Susan Campbell

Attachments
Agenda, Headmaster’s Report, Athletic Complex Site Plan