

**MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
October 27, 2022**

The Board of Directors for Millennium Charter Academy met in a regular scheduled called session on Thursday, October 27 2022 at 5:30 pm. Those Directors present included Christopher Willingham (remote), Susan Campbell (remote), Carla Majure (remote), Druery Devore (remote), Ann Jones (present), and Adam Delp (remote). Headmaster Kirby McCrary along with Finance Officer Patty Bare were also present for the meeting. Druery Devore called the meeting to order with Kirby McCrary providing the invocation. Druery Devore led the Board in the Pledge of Allegiance.

Adoption of Proposed Agenda: Upon the motion of Druery Devore, seconded by Susan Campbell, the proposed agenda was adopted.

Approval of Minutes: Upon the motion of Christopher Willingham, seconded by Susan Campbell, the October 12 special called meeting minutes were approved.

Public Comment: None

Report of Affiliated Organizations: None

Headmaster Report:

A request to hire a new EC teacher was presented. All attendees approved a motion by Christopher Willingham, seconded by Susan Campbell for the new hire.

Report of the Treasurer: Christopher Willingham and Patty Bare gave a combined Treasurer and Finance Committee report.

1. In order to establish a \$50,000 escrow account for the pension plan, a letter of credit or a formal escrow account is required. A motion by Susan Campbell and seconded by Adam Delp to establish a 2 year line of credit for the formal escrow account was approved by all attendees.
2. All attendees approved a motion by Christopher Willingham, seconded by Ann Jones to approve a specific salary range with bonus for the open Headmaster position.

Unfinished Business: none

At 5:52 pm the Board approved the motion of Druery Devore, seconded by Adam Delp, to adjourn the meeting.

Respectfully Submitted
Carla Majure

Attachments
Agenda