

**MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
January 31, 2023**

The Board of Directors for Millennium Charter Academy met in a regular session on Tuesday, January 31, 2023 at 5:30 pm. Those Directors present included Christopher Willingham (present), Mark Hampton (remote), Susan Campbell (remote), Adam Delp (present), Carla Majure (present), Druery Devore (present), and Ann Jones (present). Headmaster Kirby McCrary was also present for the meeting along with Finance Officer Patty Bare. Druery Devore called the meeting to order with Kirby McCrary providing the invocation. Druery Devore led the Board in the Pledge of Allegiance.

Adoption of Proposed Agenda: Upon the motion of Carla Majure, seconded by Ann Jones, the proposed agenda was adopted.

Approval of Minutes: Upon the motion of Adam Delp, seconded by Ann Jones, the January meeting minutes were approved.

Public Comment: None

Report of Affiliated Organizations: Boosters President Tammy Delp along with MCA's Athletic Director Rodney King

1. A traveling volleyball team has been started.
2. In basketball, we have strong numbers in middle school. Our high school players have reduced, so we currently do not have a girl's team.
3. We are expecting 20 middle school girls for spring softball.
4. We may or may not have a spring baseball team due to participants
5. We anticipate 35 to 40 participants for middle school track
6. There was discussion regarding the sharing and maintenance of the athletics' bus.

Report of the Headmaster: Kirby McCrary presented the Headmaster's Report emphasizing the following items:

1. The 2023 -2024 calendar was presented to the board for discussion. There are 6.3 inclement weather days built into the calendar. Upon the motion of Carla Majure, seconded by Druery Devore, the calendar was approved by the board.
2. Spanish teacher Jennifer Baker resigned at the end of the semester to take a position closer to home. While the school continues to look for a replacement, the students will be taught through an online program.
3. In the past five years transportation director Doug Shepherd has saved the school \$63,000-\$66,000 by saving and installing old, used bus parts.
4. In preparation for a possible switch in platforms (and a lower expense to the school), lower school director Jessica Flowers, upper school director Jarrid Looney, registrar Tia Gwyn, and I attended an online training on Power School, the state's online learning management system equivalent to MCA's current system.
5. Lower school director Jessica Flowers is fine tuning the lower school curriculum, particularly in math, history, literature, and reading, with an eye toward an academically stronger and hopefully a more economical curriculum.
6. Lower school director Jessica Flowers and upper school director Jarrid Looney are developing

schedules for next year that will allocate sufficient time to teach the various parts of the curriculum, especially in K-5, without compromising the specials, such as music and art.

7. Dr. Looney is developing teaching models that incorporate writing instruction, specifically the progymnasmata, and grammar, all of which is cost effective.

Report of the Treasurer: Christopher Willingham and Patty Bare gave a combined Treasurer and Finance Committee report.

1. The audit report is not complete. Upon the motion of Carla Majure, seconded by Adam Delp, a replacement accounting firm, Sharp Patel, was approved by the board.
2. Our lender has agreed to waive the enrollment covenant for this year. The document to waive the enrollment covenant was approved by all upon the motion of Carla Majure, seconded by Adam Delp.
3. Patty Bare researched and a new money market account was opened with a higher interest yield.

Report of Standing Committees:

Board Development: Susan Shipley has expressed interest in rejoining the board.

Unfinished Business:

- a. Sports Complex: Pilot Civil Engineering has been engaged for the preliminary determination of our current location
- b. Headmaster Search: Ann Jones shared an update. The current candidates have been reviewed and after an extensive interviewing process, Paul Rezzo is the leading candidate. Applications are still being accepted.

New Business:

Mr. McCrary recommended that a portion of MCA's covid refund be used to give bonuses to non-faculty staff members that did not receive a bonus this past summer. Upon a motion by Carla Majure, seconded by Christopher Willingham, the board unanimously approved.

At 6:59 pm the Board approved the motion of Christopher Willingham, seconded by Adam Delp, to adjourn the meeting.

Respectfully Submitted
Carla Majure

Attachments
Agenda, Headmaster's Report