

MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
January 5, 2022

The Board of Directors for Millennium Charter Academy met in a called session on Wednesday, January 5th, 2022 at 5:30 pm. Those Directors present included Renee Francis (remote), Christopher Willingham (remote), Mark Hampton (remote), Beth Southern (remote) and Druery Devore (remote). Headmaster Kirby McCrary and Finance Officer Patty Bare were also present for the meeting. Renee Francis called the meeting to order with Kirby McCrary providing the Invocation. Renee Francis led the Board in the Pledge of Allegiance.

Adoption of Proposed Agenda: Upon the motion of Beth Southern, seconded by Druery Devore, the proposed agenda was adopted.

Approval of Minutes: Upon the motion of Christopher Willingham, seconded by Druery Devore the September, November and December minutes were approved.

Public Comment: None

Report of Affiliated Organizations: None

Report of the Headmaster: Kirby McCrary presented the Headmaster's Report emphasizing the following items:

1. Mr. McCrary recommends for hire **Christy Dobbin** to serve as part-time, second grade teaching assistant from January - May, replacing another employee who is moving to a full-time position in kindergarten. Mrs. Dobbin knows the school as a mom of current MCA students, and she has been substituting for several months, proving herself flexible and capable, not to mention personable. Christy Handy, with whom Mrs. Dobbin would work, and I enthusiastically endorse her hire.
2. Mr. McCrary recommends for hire **Sarah Callaway** to serve as full-time, Exceptional Children, K-5, resource teaching assistant for one year fully funded by the federal grant PRC 185. This person will help the EC Resource teacher plan, implement, and facilitate reading, writing, and math services for lower school students who have IEPs. Miss Calloway is a former MCA student, who is more than excited to return. She is currently enrolled at Surry Community College and pursuing her Associates in Arts degree on the teacher pathway. She credits her desire to teach to a former MCA teacher. Recently she has earned her real-estate license. EC director Shaylee Moore, lower school director Lissa Carter, and I are in favor of her hire.
3. Mr. McCrary recommends for hire **Danielle Hiatt** to serve as part-time, Exceptional Children K-12, teaching assistant for five months fully funded by the federal grant PRC 185. This person may be asked to work one on one with a student who needs support in the general education classroom or to help our EC teachers and therapist with clerical tasks. Ms. Hiatt began her college education at Surry Community College and is finishing her degree at Salem College in Spanish. For two years, she was a lead teacher at Central United Methodist Preschool. She has also taken MCA's substitute training class. EC director Shaylee Moore, lower school director Lissa Carter, and I are in favor of her hire.
4. Mr. McCrary recommends for hire **Ashley Hiatt** to serve as a full-time, regular education, interventionist (teaching assistant) for two years fully funded by federal grant PRC 182. This person will serve as an interventionist both in a pull-out model and in an inclusion model to target the reading needs of students, especially Tier 2 students and RtA (Read to Achieve, a state designation for students below expectation) students using digital, instructional resources. Mrs. Hiatt's written responses were among the best of all teaching assistant candidates over the last twenty years, and she interviewed exceedingly well. She has a degree in business from Cape Fear Community College and classes in early childhood from Surry Community College. She is a self-starter, conscientious, well-spoken, and aware of the broader goals of an organization. Mrs. Hiatt is a mom of two MCA students and very pro-MCA. EC director Shaylee Moore, lower school director Lissa Carter, and I strongly support her hire.

Upon the motion of Mark Hampton, seconded by Christopher Willingham, Christy Dobbin, Sarah Callaway and Ashley Hiatt were approved to serve in their aforementioned positions

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5. Mr. McCrary recommends for approval the attached **calendar** for the upcoming school year 2022-2023. This comes after a review by the School Improvement Team (SIT) and subsequent revisions.

This item was tabled until the 1/25/22 meeting.

6. After sixteen years of good service to MCA, **Susan Gunter** resigned on December 24 and will pursue other professional avenues.

7. COVID Update

Per the requirements of the ESSER III Fund Premium **Pay Bonus** (PRC 203), no later than January 31, 2020, the governing body of the unit will define documentable criteria for determining whether a teacher is a qualifying teacher, including the range of eligible teachers and instructional support personnel and the standards for determining whether the employee has completed a training that meets the requirements of NC SL 2021-180 Section 7.27(a). Per NC SL 2021-180, qualifying teachers or teachers or instructional support personnel who participate in one or more trainings between March 12, 2020, and January 1, 2022, that address the mitigation of COVID-19 in public schools, learning loss resulting from the COVID-19 pandemic, or virtual instruction needed because of the COVID-19 pandemic. Therefore, Mr. McCrary proposed the following:

All classroom teachers and specialists employed on January 1, 2022, and who participated in no less than 90% of MCA's 2020-2021 professional development or MCA's 2021-2022 professional development, both of which included trainings that addressed the mitigation of COVID-19 in public schools, learning loss resulting from the COVID-19 pandemic, or virtual instruction needed because of the COVID-19 pandemic, qualify for the PRC 303 bonus.

There was a motion by Christopher Willingham to approve, seconded by Druery Devore, which passed unanimously.

Report of the Treasurer: Christopher Willingham and Patty Bare gave a combined Treasurer and Finance Committee report.

Beth Southern made a motion to adopt the amended budget as presented. It was seconded by Druery Devore and passed unanimously.

Report of Standing Committees:

Board Development: Upon recommendation by Mr. McCrary, the board has invited Ann Jones to serve as a board member.

Unfinished Business:

Marketing: The Board discussed moving forward with Charter School Capital marketing.

Face Masking: Upon the motion of Christopher Willingham, seconded by Druery Devore, the attached Masking Policy was approved.

Bus Purchase: Upon the motion of Christopher Willingham, seconded by Druery Devore, the purchase of a bus out of Millennium Education was approved.

At 6:44 pm the Board approved the motion of Beth Southern, seconded by Druery Devore, to adjourn the meeting.

At 6:45 A meeting of Millennium Properties was called to order.

A motion was made by Druery Devore, seconded by Beth Southern and passed unanimously to approve for purchase the following items:

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Campus Lighting not to exceed 85,000
New sign not to exceed 31,000
Building signage not to exceed 15,000

At 6:55 a motion was made by Christopher Willingham, seconded by Beth Southern and unanimously approved to adjourn.

Respectfully Submitted

Mark Hampton

Attachments: Agenda, Headmaster's Report, Masking Recommendation, BTSP



Agenda 1-5-22.pdf



Headmaster's Report
1-5-22.pdf



Masking
Recommendation 202