



MCA Volunteer Registration

Thank you for your help in promoting our Mission and Vision for our students!

Name _____ Date _____
Last First Middle Initial

Address _____ City _____ State _____ Zip _____

Home Phone _____ Daytime _____ Mobile _____

E-mail Address _____

License Number and State Issued _____

I am a parent grandparent student other.
If other, please give your relation to MCA or to a student. _____

Yes No Have you ever been convicted of any crime? Crimes include misdemeanors and felonies, but you do not need to report minor traffic violations. Driving under the influence should be reported. You are not obligated to disclose sealed or expunged record of conviction or arrest. If yes, please describe below, including date and type of conviction.

Yes No To the best of my knowledge, I am in good health and free from any disease or sickness that could be transferred to a child with whom I might be in contact.

I would like to volunteer by _____

My help would fall within the following category.

Upper Tier

- Level 4: Volunteer activity involves unsupervised contact with student(s) on or off campus.
- Level 3: Volunteer activity involves direct contact with students under limited supervision by school staff.

Lower Tier

- Level 2: Volunteer activity takes place in a classroom or other public setting and is supervised by school staff.
- Level 1: Volunteer activity takes place with MCA employee supervision and involves little or no direct student contact.

If you indicated a 3 or 4 level of involvement, as described above, you will also need to complete a Request for Criminal Background Check. If your involvement moves from the lower tier to the upper tier at a later time, a Request for Criminal Background Check must be completed and approved.

If you transport students for any field trip or sporting event, an Upper Tier event, you will complete the Volunteer Registration form and the Authorization for Background Check. Annually you will also sign the Policy Disclosure and Agreement and the Driver Qualifications.

As a volunteer, I understand MCA's high level of academic rigor and expectations of moral character, and I agree to uphold and adhere to the school's established values, policies, procedures, and expectations.

Signature _____ Date _____